**RESIDENTIAL REGISTRATION & RESIDENCE**

Residential registration: you have to register with the responsible residence registration authorities within three days (district municipal administrative authorities (Magistrat) or municipality office (Gemeindeamt)).

Residence:
- **Up to three months**: Swiss citizens or EU/EEA citizens require neither a visa to enter the country nor a residence permit.
- **Over three months**: You are to submit an application for a residence permit at the district municipal office (Magistrat) (in cities) respectively at the regional district administration office (Bezirkshauptmannschaft) (in municipalities) competent for your place of residence not later than in the fourth month after entering the country.

**SEEKING EMPLOYMENT**

European Union (EU)/European Economic Area (EEA) citizens and Swiss citizens as well as their family members (EU/EEA citizens or Swiss citizens) have in principle free access to the labour market; they can be assisted by the Austrian Employment Service (AMS) offices.

The transitional provisions are deemed generally applicable to citizens of Croatia. For more details visit the EURES website at [http://eures.europa.eu](http://eures.europa.eu), section “Freedom of movement in Austria (Freizügigkeit Österreich)” and the Public Employment Service Austria (AMS) website.

Information on job vacancies as well as living and working in Austria can be found on the EURES website at [http://eures.europa.eu](http://eures.europa.eu): if you require personal assistance please contact EURES advisers at your place of residence at [http://eures.europa.eu](http://eures.europa.eu) and in Austria at [http://www.ams.at/sfa/14251.html](http://www.ams.at/sfa/14251.html).

Vacant positions at the Austrian Employment Service (AMS): [http://www.ams.at](http://www.ams.at)

Other AMS services include amongst others: assistance in drafting an application (Interactive Application Portal (Bewerbungsportal)), eJob Room (your own advertisements, searching for vacant positions on the Internet, etc.), career details, information on aliens’ employment, unemployment. Private employment agencies can be found under “Internet Addresses”.

**Job vacancies published in daily newspapers:**
- Kurier
- Die Presse
- Der Standard
- Salzburger Nachrichten
- Oberösterreichische Nachrichten
- Wiener Zeitung

**SOCIAL SECURITY**

When living and working in Austria you are entitled to social security benefits in most cases. Social security is mandatory, i.e. as a rule, nearly all occupational groups are obliged to pay social security contributions and are thus entitled to social security benefits.

Social security contributions are paid by both employers and employees. Employees’ contributions are deducted at source from gross wages/salaries.

There are various social security institutions; the competent insurance institution is determined by both the place of residence and occupation. Every person is assigned a social security number and a social security card (e-card) upon registration with the responsible social security institution. Your electronic health insurance card will be sent to you by the respective health insurance institution.

**Health insurance:** when insured you are entitled to cost-free treatment in state hospitals. A daily rate is charged during hospital stays. Free treatment is also provided by general practitioners, specialists and dentists who have a valid contract with the health insurance institution as well as by out-patients clinics. Certain dental services (such as implants) are charged separately. Your e-card (electronic health insurance card) must be presented when consulting your doctor.

When entering Austria as a job seeker or tourist, please be sure to bring your European health insurance card.

**Unemployment insurance:** If you arrive in Austria with a PD U2/E 303 form, it may be possible to carry over your unemployment benefits for a maximum of three months. Please contact the unemployment service in your home country in good time before departure.

After a certain insurance period in Austria (insurance period details available from the Austrian Employment Service) you are entitled to unemployment benefits. Register with the responsible Austrian Employment Market office at the latest on the first day of unemployment.
TAXES

The tax year corresponds to the calendar year.

Employed persons: the income tax is deducted at source from the gross wages/salaries and transferred to the responsible fiscal office.

Self-employed persons: are obliged to make tax prepayments themselves in advance in the course of the taxable year based on the income realised in the preceding year.

Taxation rate: Taxes between 0% and 50% are levied on income from employment and self-employment. Numerous tax allowances are applicable.

HOUSING

In towns and built-up areas there are large numbers of rented, housing association and freehold flats; detached and semi-detached houses predominate in rural areas.

Assistance in finding accommodation is amongst others available from
• local/regional newspapers (evening editions)
• real estate agents
• various Internet forums, e.g. Immobilienbazar
• at banking institutions, at the municipal offices (Gemeindeamt)

Rental contracts are concluded either for a limited period (e.g. three years), longer periods or unlimited term. Notice periods are determined by the respective rental contract and valid tenancy law. Tenants associations or the chamber of labour in your province are available for assistance in case of problems.

EDUCATION

Kindergartens: generally fee-paying in most provinces. The last year of kindergarten is free of charge.

Compulsory schools: public schooling is free. School books are provided free of charge. Pupils needing to use public transport to school have to pay a contribution towards the costs.

Compulsory education: between 6 and 15

RECOGNITION OF DIPLOMAS

Diploma recognition must be applied for with the competent Austrian authorities. When required these authorities will perform examinations in individual cases.

For more information, please consult the institution you graduated from (university, college, etc.) and the competent federal ministry.

INTERNET ADDRESSES

EURES website
http://eures.europa.eu

European Employment Service (EURES) Advisers in Austria
http://www.ams.at/sfa/14251.html

European Employment Service (EURES) Advisers in Europe
http://eures.europa.eu

Public Employment Service Austria (AMS)
http://www.ams.at

Application Coach (Bewerbungscoach)
http://bewerbungsportal.ams.or.at/

Career Compass
http://www.berufskompass.at/

Career Information System (BIS, Berufsinformationssystem)
http://www.ams.at/bis

Berufslexikon ("Careers Lexicon")
http://www.ams.at/berufslexikon

Austria
http://www.austria.gv.at

Info Server on Important Topics
http://www.help.gv.at/

Overview of Living & Working in Austria
http://www.ams.at/

Statistics Austria
http://www.statistik.at/

Registering & Deregistering Your Place of Residence
http://www.help.gv.at/

Registration Certificate (Anmeldebescheinigung)
http://www.help.gv.at/

Overview of private employment agencies
http://www.ams.at/

Private employment agencies
http://www.monster.at
http://www.jobpilot.at
http://www.stepstone.at/

Press
http://kurier.at/
http://diepresse.com
http://derstandard.at/Karriere
http://www.kleinezeitung.at
http://www.tt.com/
http://www.nachrichten.at
http://www.salzburg.com
http://www.wienerzeitung.at
http://www.krone.at/
http://ktz.at/
http://www.vorarlbergernachrichten.at/

Austrian Chamber of Labour (AK)
http://www.arbeiterkammer.at

Austrian Trade Union Federation (ÖGB)
http://www.oegb.at

Austrian Economic Chambers
https://www.wko.at/

Social security
http://www.sozialversicherung.at

Unemployment
http://www.ams.at

Pensions Insurance
http://www.pensionsversicherung.at

Taxes
https://www.bmf.gv.at/
http://www.help.gv.at

Tax Related Brochures & Guides
https://www.bmf.gv.at/

Housing
http://www.immobiliennetz.net/
http://www.bazar.at/

Österreichischer Verband der Immobilientreuhänder (Austrian Association of Real Estate Trustees)
http://www.oivi.at/

Landlord and Tenant Law related issues
http://www.arbeiterkammer.at/
https://www.mietervereinigung.at/

Schools/Education
http://www.help.gv.at
http://www.kbmf.gv.at/

Educational systems in Europe
http://eacea.ec.europa.eu/education/

Further education
http://www.wifi.at
http://www.bfi.at

Recognition of diplomas
http://www.enic-naric.net/
http://www.anabin.kmk.org/

Yellow Pages/Commerce Directory
http://www.herold.at/

The electronic version of this folder is available on the Internet at www.ams.at.

AMS Austria accepts no responsibility for websites called up using the listed links.

Layout and Print Editorial Office: AMS Austria, March 2014
We assume no accountability for printing and layout errors.